

CUSTOMS FORMALITIES

To proceed with the imports and exports of goods, it will be necessary to provide the following information and documentation:

COMMERCIAL INVOICE EXCLUDING VAT IN 2 COPIES

- It is essential to provide the incoterm applied (discover additional information about incoterms).
- The Pro forma invoices are not admissible at the Customs.
- Regarding promotional products, the value of goods must be specified.
- If these promotional items were accompanying other goods for sale, then it will be required to mention the following sentence at the invoice: "The cost of the promotional items supplied without payment, is included within the goods for sale".

THE PACKING LIST

THE VALID EORI NUMBER:

This user number is granted by Customs, it allows you to import or export goods outside the European Union.

To obtain this number, it is necessary to fill out the following form and then submit it to the customs offices where you depend from:

[Download the form](#)

